

*Hopkinton Public Library*  
Recommended Resources for Job Searching  
March 2009

## JOB LISTING SITES

### Job Search Mega sites

[www.careeroverview.com/job-search.html](http://www.careeroverview.com/job-search.html)

Includes links to **Monster.com**, **Careerbuilder.com**, **America's Job Bank.com**, **CareerJournal.com**, **DirectEmployeer.com**, **USAJobs.com** and **TrueCareers.com**.  
**and many more.**

### Monster – Boston Area Jobs

[www.boston.com/jobs/](http://www.boston.com/jobs/)

### Quintessential Careers

[www.quintcareers.com](http://www.quintcareers.com)

[www.Academic360.com](http://www.Academic360.com)

**For academic job hunting. Faculty, administration etc.**

## CAREER RESOURCES

### Information on:

[Cost of living in the US cities](#)

<http://www.bestplaces.net/COL/>

Employment and Wages:

[http://stats.bls.gov/oes/oes\\_data.htm](http://stats.bls.gov/oes/oes_data.htm)

Occupation Outlook Handbook:

<http://www.bls.gov/oco>

[Federal Pay and Leave:](#)

<http://www.opm.gov/oca/>

<http://www.Salary.com>

### Mass. Career Information Center (MassCIS)

Explore career options; identify your skills and more...

<http://www.masscis.intocareers.org/default.aspx#>

(user name=worcestercc. password=Worcester)

### U.S. Department of Labor

[www.doleta.gov/jobseekers/](http://www.doleta.gov/jobseekers/)

**Skill Assessment tools**

[www.doleta.gov/jobseekers/assess\\_yourself.cfm](http://www.doleta.gov/jobseekers/assess_yourself.cfm)

Searching for a career that's right for you? An important first step is to assess your skills to help you make the right career choices.

[www.doleta.gov/reports/DESA\\_skill.cfm](http://www.doleta.gov/reports/DESA_skill.cfm)

Skill Assessment and the Occupational Information Network (O\*NET<sup>®</sup>) System  
-Manages the Occupational Information Network (O\*NET) system. The O\*NET system includes online access to detailed occupational skill and characteristics information, career exploration assessment tools, downloadable databases, and other resources.

**O-Net Center – employment information**

<http://www.onetcenter.org/>

North American Industry Classification System  
Classification of Business Establishments (former SIC codes)  
<http://www.census.gov/eos/www/naics/>

**COMPANY INFORMATION****Worcester Public Library – Business & Finance**

[http://www.worcpublib.org/web\\_resources/business.html](http://www.worcpublib.org/web_resources/business.html)

**Directory of Companies**

<http://www.hoovers.com/free/>

**Thomas Register**

<http://www.thomasnet.com/>

**Annual Reports**

[www.annualreports.com](http://www.annualreports.com)

**SEC Filings**

[www.FreeEdgar.com](http://www.FreeEdgar.com)

**Hopkinton Public Library on-line resources** [www.hopkintonlibrary.org](http://www.hopkintonlibrary.org)  
Search for articles in magazines.

**RESUMES, COVER LETTERS & INTERVIEWING**

**Guide to Resume Writing**

[www.jobweb.com/resumes.aspx/folderid=142](http://www.jobweb.com/resumes.aspx/folderid=142)

<http://msn.careerbuilder.com/custom/msn/resumesamples.aspx>

<http://career-advice.monster.com/resumes-cover-letters/Resume-Samples/jobs.aspx>