



## Hopkinton Public Library Telescope Policy

The Hopkinton Public Library is pleased to offer a telescope for circulation to Hopkinton residents who are aged 18 or older. Because the telescope represents a significant investment that must be cared for accordingly, **you must carefully review and follow this policy.**

Eligible Users. Those Library patrons wishing to check out the telescope must: (1) have a valid Massachusetts library card and (3) a library account in good standing, with no blocks or unpaid lost items.

Agreement. Borrowers must sign the Telescope Borrowing Agreement form before check out.

Borrowing. The telescope may be borrowed for two weeks with no renewals. The telescope's overdue fine is \$10 per day, up to a maximum of \$150. If the telescope is overdue for more than two weeks, the borrower will be charged the telescope and kit's full replacement cost.

Damages. Borrowers may be subject to additional fines for lost or damaged parts of the telescope or telescope kit, as outlined in the Telescope Borrowing Agreement.

Reservations. The telescope may be reserved by contacting the library, or by online reservation using the Hopkinton Public Library website. The telescope is not holdable through the C/W MARS online catalog.

Pickup and Return. The telescope must be picked up at the Reference Desk by appointment and returned directly to a librarian at the Reference Desk.

Orientation. The library will provide a brief orientation about the telescope at time of checkout. Notwithstanding that orientation, borrowers are responsible for reading the instruction manual and ensuring their familiarity with procedures for the proper care and use of the telescope.

### **IMPORTANT WARNINGS ON USE**

**Use of the telescope is at a borrower's own risk. The Library will not be liable for any injuries resulting from the use of the telescope. Do not allow children to use the telescope without adult supervision. NEVER aim the telescope at the sun or look at the sun through the telescope or its finder scope, as immediate, permanent eye damage may result. Pointing the telescope at the sun may melt parts of the telescope. Do not wipe or clean the lens, as that may damage the protective coating.**